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INSIDE ALBERTA EDUCATION

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Alberta
EDUCATION

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CANADA

A black and white portrait of a young man with dark, wavy hair, smiling. He is wearing a light-colored shirt and a dark tie. The photo is oriented horizontally on the page.

**Associate Deputy Minister
Dr. J.S. Hrabi**

(427-2891)



Director: Dr. E.A. Torgunrud
(427-2984)



Director: Dr. B.L. Stringham
(427-2988)

Director: Mr. A Bredo
(427-2051)

This Branch provides general departmental administration and accounting services, statistical information, drafting of legislation and regulations and central filing. The Branch participates with senior management and committees in policy development and implementation of programs of financial assistance from grades K-12.

Director: Dr. H. I. Hastings



Director: Dr. E.J.M. Church

A black and white portrait of a man, likely a member of the National Academy of Sciences. The man is shown from the chest up, facing slightly to the right. He has short, dark hair and is wearing a dark suit jacket over a light-colored shirt and a dark tie. The background is a plain, light color.

OPPORTUNITIES FUND



Mr. W. Fitzpatrick

The Registrar issues teacher certificates, maintains files of professional standings and service, and assesses credentials of out-of-province teachers seeking Alberta certification. Difficult secondary school credentials for students coming into Alberta from other countries are also assessed by the Registrar's office.

Somewhere, in the complex machine is someone who has a response for you with your particular problem. Unfortunately, buried in an apparent maze of irretrievably buried in an apparent maze

The purpose of this guide is to help you understand the role of the Education and to explain their function. It is intended to be used effectively, to access the system, or directly to a school board or other agency.

We hope this guide to Alberta Ed
CONCLUSION
about who to contact, call the Con



**THE MINISTER
OF EDUCATION**
Hon. Julian Koziak
(427-2025)

Alberta Education regulates and serves the province's school system under the direction of a Cabinet Minister, a servant of the legislature and the people. The Minister is responsible for and is the spokesman on all policy decisions affecting education in Alberta from Early Childhood Services to grade 12.



DEPUTY MINISTER
Dr. E.K. Hawkesworth
(427-2889)

The Deputy Minister provides overall coordination and supervision of the administrative functions of the Department, liaison between Alberta Education and the Minister, other government departments and agencies and national/international organizations. He actively represents Alberta Education on numerous local, regional, national and international councils, boards, committees and conferences.

SERVICES
Director: Dr. B.L. Stringham
(988)

This Branch is responsible for field administration of budgeting, staffing, facilities, use of facilities and transportation in the various school systems. It operates Regional Offices in all 17 counties, providing coordination and consultative services in curriculum, business administration and administration. The Regional Offices also provide curriculum evaluation.



**FINANCE, STATISTICS
& LEGISLATION**
Director: Mr. A. Bredo
(427-2051)

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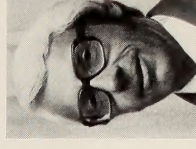


PLANNING AND RESEARCH
Director: Dr. W.R. Duke
(427-2991)

The Planning and Research Branch helps Alberta Education make informed decisions about the direction of education in the province. Through its policy and research sections, it analyzes public policy issues and funds and coordinates issue-oriented research, all aimed at effecting improvements in Alberta's education system.

SPECIAL EDUCATION SERVICES
Director: Dr. E.J.M. Church
(339)

This Branch is responsible for all aspects of special education as it relates to the handicapped child, including the administration of the Alberta Disabilities Fund, Alberta for the Deaf, provincial guidelines and counselling activities and operation of private schools. Summative extension programs in basic education operated by school boards fall under the jurisdiction of Education.



COMMUNICATIONS
Director: Mr. N.J. Chamchuk
(427-2285)

The Branch establishes and maintains effective two-way communications between the department and the public, the interest groups, and people concerned with basic education. Means of communication include production of newsletters, annual reports, news releases, feature articles and brochures. Answering telephone and written communications, and attending conferences, seminars, and meetings to receive submissions are the listening activities.



TRAR
Fitzpatrick
(045)

The Registrar issues teacher certification, maintains files of professional teachers and service, and assesses the qualifications of out-of-province teachers seeking Alberta certification. Secondary school credentials from other provinces are also assessed by the Registrar's office.



**ALBERTA
CORRESPONDENCE**
Director: Dr. E.J.M. Church
(427-2766)

The School of Education prepares, publishes and distributes materials on Alberta education for persons enrolled in the province's regular schools.

Somewhere, in the complex machine known as ALBERTA EDUCATION, there is someone who has a response for your question, whose job it is to help you with your particular problem. Unfortunately, too often he may appear to be irretrievably buried in an apparent maze of offices and red tape.

The purpose of this guide is to help you identify the component parts of Alberta Education and to explain their functions, to help you, more efficiently and effectively, to access the system, or determine when more properly to call directly to a school board or other agency.

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884 teachers taught 421,784 students of varying achievement levels, in 1,282 schools, ranging in more than 3,000, at an average per pupil cost of 45,000 persons earn a living providing school

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**STUDENT EVALUATION
AND DATA PROCESSING**
Director: Dr. J. Reid
(427-5739)

SEDP provides data processing services, maintains student and teacher records, develops and administers examinations, distributes and analyzes surveys and provides statistical analysis of the student/teacher population. SEDP will assist other branches or individuals in relevant areas upon request.



SUPPORT SERVICES
Associate Deputy Minister
Dr. S.N. Odynak
(427-7484)

Responsible for the general supervision of School Buildings Administration, Data Processing and Student Evaluation, School Book Branch, Alberta Correspondence School, Personnel Branch, Library Services Coordination and Management Planning Process and Performance Assessment. The Associate Deputy also acts as liaison with the North-East Alberta Commissioner's Office, STEP, PEP, LIP and Emergency Disaster Services, and represents the Support Services Division on a multitude of boards and committees.



**SCHOOL BUILDINGS
ADMINISTRATION**
Director: Dr. J.W. Kulba
(427-2973)

The School Buildings Administration Branch provides advisory services to school boards in planning, building, and maintaining school buildings, and administers provincial financial support programs for the construction and renovation of schools in accordance with the appropriate statutes of The School Act, School Buildings Act and Regulations.



PERSONNEL SERVICES
Director: Mr. D.B. Pinckston
(427-2058)

Develops and maintains a personnel program for all branches of Alberta Education in matters of classification, recruitment and selection, pay, employee counseling, courses, leaves, reclassification and performance programs.



**ALBERTA
CORRESPONDENCE SCHOOL**
Director: Dr. B. Figur
(427-2766)

The School's responsibility is to prepare, publish and teach courses based on Alberta Curriculum for grades 1-12, as well as adult upgrading and special interest courses, for persons enrolled in the Correspondence Program. Students in the school are often working adults, inmates, hospitalized or school students unable to take a given course as part of regular school services.



SCHOOL BOOK BRANCH
Manager: Mr. M. Fedorak
(427-8806)

The School Book Branch provides an economical non-profit supply source of educational materials for school boards, teachers, students and school libraries, and negotiates with publishers for manufacture, prices, discounts and delivery. Additional functions include operation of the NAIT and SAIT bookstores, ACCESS books and SAIT correspondence books.

Or contact one of Alberta Education's five Regional Offices for information:

Edmonton	(427-2952)
Grande Prairie	(532-0500)
Red Deer	(343-5262)
Calgary	(261-5026)
Lethbridge	(329-5243)



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